



Texas Real Estate Commission

P.O. Box 12188
Austin, Texas 78711-2188
www.trec.texas.gov (512) 936-3000

NOTICE OF DELEGATION OF SUPERVISING LICENSE HOLDER

This form must be used to notify the Commission of the delegation or termination of an associate broker as a supervising license holder. It may also be used to delegate a sales agent to supervise sponsored license holders or terminate same.

Submit this form to documents@trec.texas.gov.

Sponsoring Broker's Name: Last First Middle License Number
Mailing Address License expiration date
City State Zip
Telephone Number E-mail address

1. DELEGATION OF SUPERVISING LICENSEE BY SPONSORING BROKER

The person named below is delegated as a supervising [ ] broker [ ] sales agent for one or more license holders sponsored under my broker's license for a period of three months or more.

Name: Last First Middle License Number
Mailing Address License expiration date
City State Zip
Telephone Number E-mail address

2. STATEMENT OF SPONSORING BROKER

I CERTIFY THAT I HOLD AN ACTIVE Texas real estate broker license and have delegated the person above to serve as a supervisor for one or more license holders sponsored under my license for a period of three months or more. I certify that I have notified the license holder in writing of the supervisory delegation. I understand that I must maintain this documentation and that TREC can request this documentation at any time and I must be able to provide it.

Sponsoring Broker's Name (Individual/Business Entity) as shown on license. License Number
\*Signature of Broker or Person with Authority to sign on behalf of Broker (Individual/Business Entity) as shown on license. Date

3. STATEMENT OF SPONSORING BROKER TERMINATING A DELEGATED SUPERVISOR LICENSE HOLDER

The person named below is terminated as a delegated supervisor under my broker's license.

Name: Last First Middle License Number
Sponsoring Broker's Name (Individual/Business Entity) as shown on license. License Number
\*Signature of Broker or Person with Authority to sign on behalf of Broker (If Business entity, signature of Designated Broker is required) as shown on license. Date

### **PRIVACY NOTICE**

In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.
- (2) Under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information.
- (3) Under Section 559.004 of the Government Code, the individual is entitled to have the governmental body correct information that is incorrect.